

**NOTICE**

**POST GRADUATE PROGRAMMES FOR THE ACADEMIC YEAR 2024-25**  
**SPECIAL ADMISSION DRIVE FOR RESERVED CATEGORIES (Walk-in)**

School of Planning and Architecture, Vijayawada (SPA), an Institute of National Importance established by the Ministry of Education (MoE) Government of India, announces the "Special Admission Drive for Reserved Categories (Walk-in)" as a special drive to fill vacancies in various categories of reservation including unreserved, for Master's degree Programmes under various specializations of Architecture, Planning and Design for the Academic Year 2024-25.

**Postgraduate Programmes at SPAV:**

Applications are invited for the Direct Admissions seats for the following programmes of Architecture and Planning:

Total Seats - 25 per PG programme (Two Years Full Time)

Wherein under CCMT Admissions - 13 Seats;

Wherein under Direct Admissions - 12 Seats

Wherein for M.Design, under Direct Admissions - All 25 seats

(wherein 50% of the seats of M.Design are to be self-financed)

Note: Reservations for all the courses will be applicable for SC/ST/OBC-NCL/EWS/PwD as per rules of the Government of India.

For exact number of vacancy of seats under each programme and each category for "Special Admission Drive for Reserved Categories (Walk-in)", please visit - <https://spav.ac.in/spavadmissions.html>

**A. Department of Architecture**

- Master of Architecture (Sustainable Architecture)
- Master of Architecture (Landscape Architecture)
- Master of Architecture (Architectural Conservation)
- Master of Building Engineering and Management
- Master of Urban Design
- Master of Design

**Eligibility:**

- Sustainable Architecture:** Bachelor's Degree in Architecture from a recognized university.
- Landscape Architecture:** Bachelor's Degree in Architecture from a recognized university.
- Architectural Conservation:** Bachelor's Degree in Architecture from a recognized university.
- Master of Building Engineering and Management:** Bachelor's Degree in Architecture or B.E or B.Tech (Civil Engineering / Building & Construction Technology / Construction Engineering & Management / Construction Technology & Management) from a recognized university.
- Master of Urban Design:** Bachelor's Degree in Architecture from a recognized university.
- Master of Design:**
  - Bachelor's Degree in Architecture (05 Year Programme) from a recognized University or Equivalent; OR
  - Bachelor's Degree in Engineering/Planning (04 Year programme) from a recognized University; OR
  - Bachelor's Degree in Fine Arts (04 Year Programme) from a recognized University or equivalent; OR

iv. Bachelor's Degree in Design (04 Year Programme) from a recognized University or equivalent.

**Desirable:**

- Experience of 1 year in any design field
- CEED Score for above degrees

**B. Department of Planning**

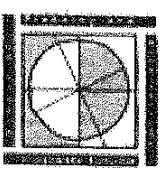
- Master of Planning (Environmental Planning and Management)
- Master of Planning (Urban and Regional Planning)
- Master of Planning (Transport Planning)

**Eligibility:**

- Environmental Planning and Management:** Bachelor's Degree in Planning / Architecture OR B.E (Civil Engineering) or B.Tech Civil Engineering / Planning or Master's Degree in Geography / Economics / Sociology from a recognized university.
- Urban and Regional Planning:** Bachelor's Degree in Planning / Architecture OR B.E (Civil Engineering) or B.Tech Civil Engineering / Planning OR Master's Degree in Geography / Economics / Sociology from a recognized university.
- Transport Planning:** Bachelor's Degree in - Planning / Architecture / B.E (Civil Engineering) or B.Tech Civil Engineering / Planning OR Master's Degree in Economics / Statistics / Operations Research from a recognized university.

**C. Marks/Grades Eligibility:**

For all the above PG programmes (except M.Design), the candidate must have secured a CGPA of 6.5 on a 10-point scale (or equivalent) or 60% marks in case of General/OBC-NCL/EWS candidates in qualifying degree, whereas in case of SC/ST/PH candidates a CGPA of 6.0 on a 10-Point scale (or equivalent) or 55% marks - in qualifying eligible degree will be applicable, or the applicable GoI norms adopted by institute from time to time. M.Design candidates are required to complete the degree eligibility as indicated in A(f).



#### **D. Admission Process:**

Admission shall be made through the following stages:

**Stage-I:** Applicants are required to register online for "Special Admission Drive for Reserved Categories (Walk-in)" (No Application Fee for Registration) within given deadline. If an applicant is applying to multiple PG Programmes, he/she should pay separately for each programme and register separately online for each programme by uploading the proof of payment for each programme separately, before the deadline. Only the candidates who have registered online are required to come in person physically to SPAV campus on the dates of the "Special Admission Drive for Reserved Categories (Walk-in)". The candidates on arrival to SPAV campus require to get their documents and application verified in person by SPAV officials on the dates of "Special Admission Drive for Reserved Categories (Walk-in)".

The application form available in SPAV website is required to be downloaded, filled, signed and brought physically in person as original hard copy on the days of conduct of "Special Admission Drive for Reserved Categories (Walk-in)" along with filled and signed application, and self-attested copies of all supporting documents and original documents, as required in the application form. After verification, the originals shall be returned and the copies shall be retained. Only upon clearing document verification, the candidates to proceed for Stage II (Interview).

**Stage-II:** The final merit list of "Special Admission Drive for Reserved Categories (Walk-in)" shall be prepared based on the marks obtained in the Stage-II, which comprises of Interview and assessment of Statement of Purpose and Portfolio, as per institute norms.

S.No.	Component for Stage II	Weightage of Marks
(i)	Statement of Purpose	10
(ii)	Portfolio	30
(iii)	Interview	60
	<b>Total</b>	<b>100</b>

**(i) How to Register for "Special Admission Drive for Reserved Categories (Walk-in)" online:**

An applicant can register online for any number of PG programmes offered as given in 'A' and 'B'. However, applicant needs to register separately for each programme. Registration Form for "Special Admission Drive for Reserved Categories (Walk-in)" is available at <https://forms.gle/qn3FUEt8xzkl5Ye7>.

There is no need for send the application form or its associated documents to SPAV in advance by post or email. The application form is available on SPAV Website <https://www.spav.ac.in> under Admissions section, which needs to be downloaded, duly filled, signed and brought physically in person. The duly filled in application form, along with the mark's sheets of 10<sup>th</sup> Standard, 12<sup>th</sup> Standard, UG Degree of qualifying examination, PG degree of qualifying exams, UG and PG semester mark sheets, Birth & Caste Certificate, Portfolio and other documents as mentioned in the application form should be brought to SPA Vijayawada for verification on the "Special Admission Drive for Reserved Categories (Walk-in)" dates.

**(ii) Who cannot register for "Special Admission Drive for Reserved Categories (Walk-in)":**

"Special Admission Drive for Reserved Categories (Walk-in)" would not be applicable to any student who is holding a confirmed seat in any of the PG programmes in SPA Vijayawada through any earlier admissions process conducted for A.Y. 2024-25.

**(iii) Students pursuing UG / PG degrees:**

The candidates pursuing final year of the UG & PG Programmes as per eligibility given in 'A' and 'B', can also apply and must submit the CGPA/Percentage marks secured till the VII Semester (for 4 Years UG Programme) / IX Semester (for 5 Year UG Programme) / III Semester (for 2-year PG Programme) and submit all marksheets till the said semesters indicating overall combined CGPA or percentage upto the said semester. Such a student is also required to submit an undertaking/certificate issued by their previous Institute, certifying that the applicant is 'appearing in final examination of final semester' and results will be declared by end of September 2024. Such candidates if provisionally admitted, are required to submit final year marksheets and provisional degree certificate, by the end of September 2024. Candidates who have completed the eligible degrees are required to produce provisional degree certificates, in case original degree certificates are not issued.

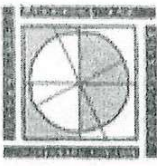
**(iv) Deadline to Register:**

Applicants are to register online for "Special Admission Drive for Reserved Categories (Walk-in)" on or before **11<sup>th</sup> September, 2024**. Only the candidates who have registered online are required to come in person physically to SPAV campus on the dates of the "Special Admission Drive for Reserved Categories (Walk-in)".

#### **E. General Instructions:**

**(i) Application Fee for PG Programme:**

There is **no registration fee** for applying for "Special Admission Drive for Reserved Categories (Walk-in)" PG Direct Admissions A.Y. 2024-25.



**योजना तथा वास्तुकला विद्यालय, विजयवाड़ा**  
**School of Planning and Architecture, Vijayawada**  
An Institute of National Importance, Ministry of Education Gov. of India

(ii) **Reservation of Seats:**

Reservations for all the courses will be applicable for SC/ST/OBC-NCL/EWS/PwD as per rules of the Government of India. Please obtain certificates in correct Central format as available in SPAV / CCMT website. OBC-NCL and EWS certificates need to be **on or after April 01, 2024** in Central Govt format. For exact number of vacancy of seats under each programme and each category for "Special Admission Drive for Reserved Categories (Walk-in)", please visit - <https://spav.ac.in/spavadmissions.html>. Candidates are advised to apply after checking the vacancy in a particular programme and category as per notification indicated in 'F(3)'.  
**Verification:**

**Verification:**

Application forms and supporting documents will be scrutinized and verified during the Stage I, and if found incomplete, not signed, or does not have enclosed the required self-attested copies of documents, or cannot be verified with originals, is liable to be summarily rejected. Such candidates shall not proceed for Stage II. The school reserves the right to reject/cancel any application without assigning any reasons.

(iii) **Guidelines for Sponsored Category:**

The candidates who are employees of a Public Sector Undertaking, a Government Department, a Research & Development organization/lab, a recognized Planning / Architectural Office of repute, can apply under the Sponsored category as per norms of the Academic Ordinances. They are required to fill the application form as 'Sponsored Candidate' and go through the same Admission Process as described in this notification. Such a candidate must have been in employment with the sponsoring organization for at least two years at the time of admission and should submit (a) letter conforming sponsorship and study leave (or extraordinary leave) from the organization for duration of PG studies at SPA Vijayawada, indicating period of employment and (b) a No Objection Certificate.

(iv) **Confirmation of Seats:**

Results of the "Special Admission Drive for Reserved Categories (Walk-in)" shall be declared on **14<sup>th</sup> September 2024** on institute website. Candidates should be prepared to pay the full Tuition Fees of the Institute for First Year of studies (online payment only) within the deadline given to secure and confirm the seat, failing which the seat will be offered to waiting list candidates as per pt F. Waitlisted candidates once offered the seat should be prepared to pay the full Tuition Fee within the deadline given to secure and confirm the seat. For Fee structure please visit - <https://spav.ac.in/feesstructure.html>

(v) **Contact:**

Any queries may be addressed to Registrar in writing or by e-mail to [admissions@spav.ac.in](mailto:admissions@spav.ac.in) or **Phone No. 0866-2469449**. In case all the seats are not filled, SPA reserves the right to have subsequent rounds. Any dispute arising at any stage will be limited to jurisdiction of the Court of Vijayawada.

**A. IMPORTANT DATES**

Sl.No	Particulars	Dates
1	Availability of "Special Admission Drive for Reserved Categories (Walk-in) Application Form for downloading at SPAV website along with vacant seat matrix.	06 <sup>th</sup> September 2024
2	Last Date for Registration for "Special Admission Drive for Reserved Categories (Walk-in)" to be done online with registration fee payment transaction details	11 <sup>th</sup> September 2024
3	Verification of "Special Admission Drive for Reserved Categories (Walk-in)" filled Application Form and all associated Original and Attested Documents as required for physical appearing at SPAV Campus.	12 <sup>th</sup> September 2024 (09:30AM to 02:00PM)
4	Conduct of "Special Admission Drive for Reserved Categories (Walk-in)" Interviews and Assessments in person in the Campus of SPA Vijayawada.	12 <sup>th</sup> & 13 <sup>th</sup> September 2024*
5	Declaration of Results of "Special Admission Drive for Reserved Categories (Walk-in)".	14 <sup>th</sup> September 2024
6	Last Date of Payment of Tuition Fees for Confirmation of "Special Admission Drive for Reserved Categories (Walk-in)" seats and <b>physical joining for classes.</b>	17 <sup>th</sup> September 2024
7	Display of Results based on Waitlist (If vacancy arises due to non-confirmation of seats).	18 <sup>th</sup> September 2024
8	Last date for payment of fees for confirmation of seats confirmed from Waitlist and <b>physical joining for classes.</b>	20 <sup>th</sup> September 2024

\*Changes of "Special Admission Drive for Reserved Categories (Walk-in)" dates, if any shall be informed on the website in advance.

For more details, please visit  
<https://spav.ac.in/spavadmissions.html>

Registrar